

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING  
WEDNESDAY, MAY 17, 2017**

A Board of Education meeting was called to order at 6:01 p.m. by President, Brian Milk, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

- The Pledge of Allegiance was recited.

**BOARD MEMBERS PRESENT:**

Mr. Brian Milk, President  
Mr. Scott Youngs, Vice-President  
Mr. Timothy Crumb  
Mrs. Karen Hendershott  
Mr. Seth Barrows  
Mrs. Tammie McCauley

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Gordon Daniels, Interim Superintendent  
Mr. Mark Rubitski, Business Manager  
Mr. Bryan Ayres, Intermediate School Principal and Director of PE & Athletics  
Mrs. January Pratt, Primary School Principal  
Mrs. Sarah Wiggins, Director of Special Programs  
Mr. Jordon Lilley, Transportation, Buildings & Grounds Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Crumb, to adjourn to Executive Session for the following at 6:02 p.m.:
  - To review special education placements for particular students and to consider them for approval.
  - To discuss a matter leading to the employment of a Particular person.

**EXECUTIVE SESSION**

Yes-6, No-0

- Motion made by Youngs, seconded by McCauley, to adjourn Executive Session at 6:26 p.m.

**ADJOURN EXECUTIVE SESSION**

Yes-6, No-0

- President Milk reconvened the meeting 6:28 p.m.

**RECONVENE**

- 1. ROUTINE

Delete: 3. Oath of Office to Mr. Jason Burghardt due to substitute commitments.

5. TRANSPORTATION

Add: Transportation Request for Girls on the Run

**ADD/DELETIONS TO AGENDA**

- Upon the recommendation of the Committee on Special Education, a motion was made by McCauley, seconded by Crumb, to approve the following placement(s):

**SPECIAL EDUCATION PLACEMENTS**

#710023353; #710022391; #710022656; #710023415;  
#710022855; #710023288; #710023237; #710023047;  
#710023052; #710022903; #710022830; #710023429;  
#710023539; #710023631; #710023635; #710023525;  
#710023503; #710023620; #710023609; #710023611;  
#710023529; #710023464; #710023527; #710022170;  
#710123593; #710125179; #710023042; #710023199;  
#710022789.

Yes-6, No-0

**APPROVE MINUTES  
5/3/17, 5/8/17 &  
5/16/17**

- Motion made by Youngs, seconded by Barrows, to approve the minutes for the regular meeting held on May 3, 2017 the Budget Hearing meeting held on May 8, 2017, and the Budget Vote held on May 16, 2017 as presented.  
Yes-6, No-0

**CALENDAR**

- May 17-19 – 8<sup>th</sup> Grade Trip to Washington  
- May 18 – MAC Track Championships here  
- May 18 – Intermediate Spring Concert – Auditorium – 7:00 p.m.  
- May 19 – PTO Movie Night – Auditorium – 6:30 p.m.  
- May 24 – Student Art Show – 5:30 p.m. & MS/HS Chorus Concert – Auditorium – 7:00 p.m.  
- May 29 – Memorial Day Holiday  
- June 2 – Moving Up Day – Auditorium – 8:00 a.m.  
- June 7 – Board of Education Meeting – 6:00 p.m.  
- June 5-8 – Senior Trip to Ocean City, MD  
- June 12 – 8<sup>th</sup> Grade Awards – 1:00 p.m.  
- June 13-22 – Regents Exams  
- June 21 – Board of Education Meeting – 6:00 p.m.  
- June 24 – Graduation – 10:00 a.m. MS/HS Gym  
- July 4 - Holiday

**PUBLIC COMMENT:  
PENNY SWEET**

- Penny Sweet asked if Greene has a GED program? She also asked how come the calendar posted on the website does not show non-session days for June.

**INTERIM SUPT.  
DANIELS**

- Interim Superintendent Daniels answered that there is a GED program through DCMO BOCES. He will get information on the program and contact her.

- Regarding the calendar, he stated that due to the State monitoring district calendars for compliance the end of the year non-session days are not listed. A ½ day the Friday before the final week of school is being considered, no decision has been made yet.

**REPORT(S):  
ENROLLMENT REPORT**

- The Enrollment Report with a total enrollment as of April 30, 2017 of 991 was noted.

**FIRE REPORTS:**

Jordon Lilley, Transportation and Building & Grounds Supervisor, stated that the items reported were typical for an unannounced inspection. All items have been addressed and reported back to the State.

**BOARD COMMITTEE  
REPORTS:**

- **Building & Grounds Committee** – Board President Milk reported on the a recent tour by the committee at the primary school.

- Window in kitchen area is in the 5 year building plan, however will look into doing in-house.
- Kindergarten wing new this year. Some floors still Need to be replaced.
- Discussion regarding the need for a cafeteria – students eating in the classrooms works best for now.
- Future project to expand library and modify gym area to also serve as an auditorium.
- In budget to refinish gym floor and Trojan head logo in center.
- Possibility of an additional custodian being assigned to the primary building.

- Contractors scheduled to evaluate and submit bids for repairing roof. Skylights may possibly be part of the roof leaking issues.
- Water fountain bottle filler for gym area to replace the old wall fountain fixture.
- Possible projector in the gym similar to proposal at the Intermediate gym.
- New rolling shelves for library.
- Extra classroom in the 2<sup>nd</sup> grade wing will become the YMCA room as that program will be moved from the MS/HS to the primary building.
- Extra room in the 1<sup>st</sup> grade wing is currently being used as a breakfast room for early arrival students.
- Cleaning out Head Start areas to allow for more storage room.
- Elimination of sand box in the playground area.
- Taking down two pine trees that are unhealthy.
- Parking lot repairs in budget to be fixed.
- Like artwork hanging on walls and chalk drawings on sidewalk.
- January Pratt, Primary School Principal, asked that if skylights are removed, if a window could be installed to provide natural light.
- A punch list of items still needing to be completed in the Kindergarten wing was noted as received.

- Motion made by Youngs, seconded by McCauley, to approve the Transportation Request of the Girls on the Run Club for a bus and driver to attend the regional 5k at Clarks Sports Center in Cooperstown, NY on Sunday, June 4, 2017.

**TRANSPORTATION:  
TRANSP. REQUEST-  
GIRLS ON THE RUN**

Yes-6, No-0

**EDUCATION & PERSONNEL:  
REORGANIZATIONAL  
MEETING DATE  
CHANGE**

- **The Superintendent of Schools recommends the following Board action:**
- A discussion was had to move the date of the Reorganizational meeting from July 5, 2017 to either July 11, 12 or 13<sup>th</sup> 2017. Possible conflicts were mentioned and no definite date was set.

- Motion made by Youngs, seconded by Crumb, to accept the Resignation of Linda Johnson from substitute caller position (6-12) effective June 30, 2017 with appreciation.

**RESIGNATION(S):  
LINDA JOHNSON –  
SUBSTITUTE CALLER**

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to appoint Sandy Humphrey to the position of Dispatcher effective July 1, 2017 for a one-year probationary period ending June 30, 2018.

**APPOINTMENT(S):  
SANDY HUMPHREY,  
DISPATCHER**

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to appoint Teresa Miller to the Substitute Rosters as a Substitute Custodian effective May 18, 2017.

**SUBSTITUTE ROSTERS**

Yes-6, No-0

- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Youngs, seconded by Crumb, to approve the request of Amanda Utter Perry, Custodial Worker for the withdrawal of twenty (20) days from the Non-Instructional Sick Bank beginning April 28, 2017 through May 25, 2017.

**NON-INSTRUCTIONAL  
SICK BANK-AMANDA  
PERRY, CUSTODIAN**

Yes-6, No-

**UNPAID LEAVE OF  
ABSENCE- NANCY  
AMELL – AIDE**

- Motion made by Youngs, seconded by Crumb, to approve the request of Nancy Amell, Teacher Aide, for an Unpaid Leave of Absence for two (2) days, October 30, 2017 through November 3, 2017.

Yes-6, No-0

**FIRST READING  
POLICIES #75-#84**

- Motion made by Youngs, seconded by Crumb, to approve the first reading of the following Policies as read:

- Policy #75 Procedures for Board Meetings (*former #1550*)
- Policy #76 Benefits for Employees Not Covered by a Labor Contract (*former #6340*)
- Policy #77 Tax Sheltered Annuities (*New*)
- Policy #78 Internal Audit Policy (*New*)
- Policy #79 Petty Cash Fund Policy (*former #5530*)
- Policy #80 Reimbursement for Expenses (*New*)
- Policy #81 Fixed Asset Policy (*former #5620*)
- Policy #82 Disposal of District Property (*former #5260*)
- Policy #83 Credit Card Policy (*former #5653*)
- Policy #84 Policy on Employee Cell Phone Use (*former #5652*)

Yes-6, No-0

**BUSINESS & FINANCE:  
REVENUE & BUDGET  
STATUS REPORTS**

- Motion made by Youngs, seconded by Barrows, to accept the Revenue and Budget Status Reports for April 2017 for the General Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.

Yes-6, No-0

**TREASURER'S REPORT  
FOR EXTRA-CURR.  
ACTIVITY FUNDS**

- Motion made by Crumb, seconded by McCauley, to accept the Treasurer's Report for the extra-curricular activity accounts for April 2017 as presented.

Yes-6, No-0

**BOCES COOPERATIVE  
PURCHASING**

- Motion made by Youngs, seconded by McCauley, to adopt the DCMO BOCES Cooperative Purchasing, Generic, and Cafeteria Supplies & Food Bid Resolutions, attached hereto as "Exhibits A, B & C", for 2017-20178 and to authorize the Clerk of the Board to certify their adoption.

Yes-6, No-0

**BUS BAN BOND  
RESOLUTION**

- Motion by Barrows, seconded by Crumb, to approve a resolution authorizing the issuance of \$228,459 bonds of Greene Central School District, Chenango County, New York, to pay the cost to purchase two (2) 65 seater propane school buses with camera systems for said school district.

Roll Call Vote:      T. Crumb - Yes      T. McCauley - Yes  
                             S. Youngs – Yes      B. Milk - Yes  
                             S. Barrows – Yes      K. Hendershott - Yes

Yes-6, No-0

**ONGOING  
DISCUSSION ITEMS:**

- None.

**REVIEW BOARD  
OUTSTANDING ACTION LIST:**

<b>Directed Date:</b>	<b>Task:</b>	<b>Responsibility Of:</b>	<b>Report Back:</b>
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	BOE and Superintendent	August 31, 2017
7/6/2016	Annual Appointments Review	BOE and Superintendent	June 7, 2017
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Aug. 2, 2017
4/5/2017	Number of Board Mtgs. Per Month	BOE	July 2017

\* Review of Implementation of Anti-Discrimination & Sexual Harrasment Policies – Move from "Ongoing" to August 2, 2017.

**SUPERINTENDENT'S  
REPORT:**

- Nothing to add.

**PUBLIC COMMENT:  
SUE PROSCIA**

- Sue Proscia, Bus Driver, thanked the district and Board Members for the pizza and goodies sent during staff appreciation week. It was appreciated by everyone.

**MARIE SCOFIELD**

- Marie Scofield, GTA President, thanked the Board for continuing their walk-throughs of the district. She requested that results of the follow-up testing done on new water fountains be provided. She also requested if a punch-list for the entire district could be shared for everyone to review. Ordering items through catalogs with a credit card would save the district money as usually there is no shipping and added discounts for paying by credit card and ordering on-line. She would like to see the district allow more purchasing to be done that way. The 7<sup>th</sup> grade trip to Albany last week was a wonderful opportunity for the students and she thanked the Board for supporting the trip.

**PENNY SWEET**

- Penny Sweet thanked the Board for fixing the pool and for the summer recreation program.

**BRYAN AYRES**

- Bryan Ayres, Athletic Director, announced that Luke Erickson will be a walk-on for Syracuse football.

**REVIEW COMMITTEE  
SCHEDULE:**

<b>Committee Name:</b>	<b>Last Meeting:</b>	<b>Next Meeting:</b>
Budget	April 19, 2017	
Building & Grounds	April 20, 2017	May 17, 2017 @ 4:30 p.m. @ Primary
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 21, 2016	
Curriculum & Technology	May 3, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

\* Last tour in June – athletic field on the hill and walking trail;

\* Audit committee is done until August.

**EXECUTIVE SESSION** - Motion made by Youngs, seconded by Crumb, to adjourn to Executive Session to discuss the following at 7:00 p.m.:

- To discuss a matter relating to the performance of a particular person.
- To discuss the transfer request of a particular employee.
- To discuss a labor relations matter involving the Greene Teachers' Association and a particular employee.

Yes-6, No-0

**ADJOURN EXECUTIVE SESSION** - Motion made by Youngs, seconded by Barrows, to adjourn Executive Session at 8:10 p.m.

Yes-6, No-0

**RECONVENE** - President Milk reconvened the meeting at 8:10 p.m.

**ADJOURNMENT** - Motion made by Youngs, seconded by Crumb, to adjourn the meeting at 8:11 p.m.

Yes-6, No-0

Respectfully submitted,

Donna Marie Utter  
District Clerk